Design Plan Document

Purpose

This easy-to-use design plan document will help you streamline your eLearning development.

Design Plan Document for Effective Instructional Design

Project Overview	
Project Name	
Development Start	
Delivery Date	
Key Business Outcomes	
Project Timeline	

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Project Details

Project Description	
Target Audience	
Training Objectives	
Project Stakeholders	
Subject Matter Experts (SMEs)	
Notes	

Resources

Team members	
Software/Tools	
Primo/Approve	
Training and Support	
Internal use-only statement and specific number	

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Storyboard Sample

Click here to download the template

Slide Number: Title [SAMPLE]		
	On Screen	Narration
Text	Duis consequat ante id diam gravida commodo. Nulla sed nisi convallis, lobortis nisl sed, imperdiet lorem. Curabitur eu nibh dui.	Sed laoreet condimentum dolor et elementum. Sed in pretium justo, vel malesuada est. Maecenas congue est nec ipsum mattis vulputate. Duis consequat ante id diam gravida commodo. Nulla sed nisi convallis, lobortis nisl sed, imperdiet lorem. Curabitur eu nibh dui.
Media	(Insert Screen Shot Here)	
Interactive Elements	Use the pull Menu	
Notes		

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Knowledge Checks

Question - Multiple Selection
A.
B.
C.
D.

Answers: C

Question - True/False
A.
B.

Answers: B

Question - Multiple Selection
A.
B.
C.
D.

Answers: A

Question - Fill inthe blank
A.
B.
C.
D.

Answers: D

Question - True/False
A.
B.

Answers: A

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